



EPPING FOREST LOCAL COUNCILS' LIAISON COMMITTEE

NOTICE OF MEETING

Place: Council Chamber, Civic Offices,
High Street, Epping

Date: Thursday, 6th March, 2014

Room: Council Chamber

Time: 7.30 pm

Democratic Services Officer: Rebecca Perrin (The Office of the Chief Executive)
Tel: 01992 564607 Email: democraticservices@eppingforestdc.gov.uk

Members:

District Council Representatives:

Councillors M Sartin (Chairman), K Angold-Stephens, A Boyce, B Rolfe and J H Whitehouse

Local Council Representatives:

Clerks and Chairmen/Members of Parish and Town Councils

County Council Representatives:

Members for the following divisions:

North Weald and Nazeing:	Councillor A Jackson
Loughton Central:	Councillor C Pond
Ongar and Rural:	Councillor M McEwen
Epping and Theydon Bois:	Councillor Mr J M Whitehouse
Buckhurst Hill and Loughton South:	Councillor V Metcalfe
Chigwell and Loughton Broadway:	Councillor J Knapman
Waltham Abbey:	Councillor Mrs R Gadsby

**PLEASE NOTE THE START DATE OF THE MEETING
COFFEE/TEA WILL BE AVAILABLE FOR MEMBERS OF THE COMMITTEE FROM 7.00
P.M IN THE MEMBERS ROOM**

- 1. APOLOGIES FOR ABSENCE**
- 2. MINUTES (Pages 5 - 10)**

To confirm the minutes of the last meeting of the Committee held on 7 November

2014 (previously circulated and attached) and matters arising.

3. ESSEX COUNTY COUNCIL HIGHWAYS

At the last Committee meeting, members requested that invitations to this meeting be passed to County Councillor Rodney Bass, Portfolio Holder for Highways and Transportation to discuss the general condition of the roads, particularly potholes etc. At the time of publication, officers were awaiting confirmation that he was attending.

4. NORTH ESSEX PARKING PARTNERSHIP (Pages 11 - 14)

At the last Committee meeting, members requested that an invitation be extended to a representative of the North Essex Parking Partnership. The NEPP had sent their apologies due to a previously scheduled meeting and asked that they attend the next meeting. Members have been requested to prepare questions they wish to ask NEPP for the next meeting on 10 July 2014. A frequently asked question sheet has been included regarding clarification around the role of the NEPP.

5. CHILDREN SERVICES AT ESSEX COUNTY COUNCIL

The Head of Children Services at Essex County Council, Michael O'Brien had been invited to attend the LCLC regarding an update on the service provisions following the recent consultation. Officers were awaiting a response to whether he would be able to attend, when the agenda was published.

6. ISSUES RAISED BY LOCAL COUNCILS (Pages 15 - 16)

To discuss the following matters raised by Local Council's:

1. Road Closures

The Branch required an update on the procedure for road closures under the Town Police Clauses Act 1847 (Minute 12a) and who was now responsible for the road closures.

(Assistant Director of Corporate Support Services) To consider the attached report. (page ? of the agenda)

2. Collection of Rubbish and Recycling from Community/village Halls

The branch requested an update on the collection of rubbish and recycling from community/village halls and whether this would be included in the Waste Management Contract.

3. Progress on the Draft Local Plan

The Branch requested an update on the Draft Local Plan, a timetable and information on the adoption of Community Infrastructure Levy.

7. SUPPORTING PARISH COUNCILS IN THE USE OF ELECTRONIC PLANNING INFORMATION

(Director of Planning and Economic Development) To receive a presentation regarding the transmission of electronic planning information to Town and Parish Councils.

8. TOUR DE FRANCE

(The Deputy Chief Executive) D Macnab and (Emergency Planning Officer) Peter Charman to report on the local arrangements and implications for Town And Parish Councils following the publication of the draft traffic plan.

9. LOCAL HIGHWAYS PANEL

To receive an update on the work of the Local Highways Panel. This is now a standard item on the committee's agenda.

10. ANY OTHER BUSINESS

11. DATES OF FUTURE MEETINGS

The next meeting of the Committee will take place on 10 July 2014 at 7:30 p.m. in the Council Chamber.